

# FAREHAM BOROUGH COUNCIL/HAMPSHIRE COUNTY COUNCIL

## Minutes of the Fareham Museum Joint Management Committee

*Minutes of a meeting held on 1 July 2010  
at Westbury Manor, Fareham*

- PRESENT:** Councillor J V Bryant (Hampshire)  
(Chairman)
- Councillor Mrs C L A Hockley (Fareham)  
(Vice-Chairman - in the Chair)
- Councillors:** R H Price, JP (Hampshire) and D C S Swanbrow (Fareham)
- Other  
representatives:** Mrs B Clapperton and Councillor M F Godrich  
(Friends of Fareham Museum)

### 1. MINUTES

RESOLVED that, the minutes of the meeting of the Fareham Museum Joint Management Committee held on 29 March 2010, be confirmed and signed as a correct record ([fm-100329-m](#)).

### 2. WESTBURY MANOR MUSEUM - PROGRESS AND DEVELOPMENT REPORT AND EDUCATION UPDATE

The Joint Management Committee considered a report by Thomas de Wit, Community Curator providing an update on the general progress and performance of the Museum and an additional report by Emma Hart, Education Officer which provided a summary of Schools Education to date (copy of report [fm-100701-progress report](#) and [fm-100701-education update](#) appended to signed minutes).

#### (a) Events Programme:

##### Events since the last meeting held in March 2010:

It was reported that since the last meeting of the Committee the Museum had held numerous events, as listed below:-

- Hunter Gatherers at Hill Head
- Wood you believe it? (Easter Holidays)
- Whitsun Animal masks and craft activities
- The 1970 Festival Revisited - An audience with Peter Daltrey and Bob Aylott to accompany the summer exhibition "*Six days that rocked the world - The Isle of Wight festival 1970*"
- Mini Beast Week at Westbury Manor

**(b) Forthcoming Events**

Forthcoming events at Westbury Manor Museum over the coming months included:-

- 'Summer of Love' Activities
- Crafty Tuesdays in August
- Bad Hair Day - Inspired by the 'Cutting Edge' exhibition (Half Term)
- Westbury Manor Traditional Christmas 2010

**(c) Exhibitions Programme**

**Exhibitions since the last meeting held in March 2010:**

- Alex Jones Wood Sculpture
- Big Bugs - A display of giant beetles
- Six Days that Rocked the World

**(d) Forthcoming Exhibitions**

Forthcoming exhibitions over the coming months included:-

- Treasures from the Archives
- Cutting Edge - a History of Human Hair

**(e) Other News**

Other recent developments to the Museum Service included:-

- Signing up to Social networking sites such as Facebook and Twitter and the Web to reach a wider audience
- Expanding the range of goods available at the Museum's Retail and Coffee shop including the opportunity to provide sales relating to the recent Isle of Wight exhibition.

**(f) Community Projects**

Forthcoming community projects included:-

- Local Heroes Fareham and Gosport - It was noted that during July nomination points would be in all libraries throughout Fareham and

Gosport where nominations for Heroes would be shortlisted by a Community Panel during September.

**(g) Visitor Figures**

A table of visitor numbers is shown below:-

**Visitor Figures Table: -**

	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
January	2192	2183	1729	CLOSED	2858	2374	2964	1762
February	3291	2848	2936	1990	2557	3499	3182	2367
March	2182	2164	2342	1850	2511	1943	3368	3347
April	2551	2268	2423	2396	2173	3222	3118	3367
May	2833	2926	2153	2690	2546	2782	2138	2687 (+26% for month on 2009)
June	4015	3523	2448	2470	2887	2671	2615	
July	2992	2926	3126	2576	2574	2654	3065	
August	2612	3534	3090	3632	3171	3437	3781	
Sept.	2351	3549	1601	3174	2553	2813	2206	
October	3132	3537	949	3219	3019	2921	3514	
November	2765	2851	CLOSED	2459	2546	2491	2496	
December	2144	2017	CLOSED	2079	2134	2162	1808	
<b>Total Calendar Year</b>	<b>33,060</b>	<b>34,306</b>	<b>22,797</b>	<b>28,535</b>	<b>29,269</b>	<b>32969</b>	<b>34,255</b> (4% up on 2008)	

**(h) Education Report**

The Community Curator provided the Committee with an update on the provision of the Education Service from March to June 2010 and gave an update on future funding for the post of Education Officer.

Current work in progress and/or completed included among others:-

Led Sessions

- Free Key Stage 2 Minibeast Roadshow Sessions ran in April 2010 with a total of 280 children taking part.
- Free Hungry Caterpillar - Bugs and Butterflies Sessions were offered Key Stage 1 classes at local schools. 282 children attended.
- Art-themed Session trialled called 'Inspiring Objects' with children at Redbarn Primary School.

- Year 6 Curator Training at Redbarn Primary School for four pupils.
- Development of a new 'Our Town in the Past' Session was created based on 1960's Portchester with the involvement of regular museum visitor and Portchester Community member, Chris Goodall who will be helping with future sessions.

#### Self Led Sessions

- Free Key Stage 2 resources used with 3 schools and 1 guide group in May/June 2010.
- Pupils from Wykeham House School visited Westbury Manor to participate in free Key Stage 1 self-led resources that had previously been developed by the Education Officer.
- Four gifted and talented pupils from Redbarn took part in a self led visit in June 2010 to find out about the museum and produced museum leaflets.

Several outreach sessions also took place during March to June 2010.

RESOLVED that:-

- (a) the reports be received and noted; and
- (b) the Community Curator and the Education Officer be thanked for their work undertaken.

### **3. SERVICE PLAN 2010/11**

The Committee received a verbal update from officers regarding the draft Service Plan for 2010/11, which was circulated to members at the meeting and appended to signed minutes ([fm-100701- draft service plan 2010-11](#)).

RESOLVED that:-

- (a) the draft Service Plan for 2010/11 be noted; and
- (b) any comments on the draft Service Plan 2010/11 be forwarded to officers for inclusion in the final version of the Service Plan to be considered at the next meeting.

### **4. MUSEUM AND ARTS STRATEGIC PLANNING**

The Committee received a verbal update from Dr Janet Owen, Head of Museums, Arts and South East Hub regarding the Museums and Arts Strategic Planning.

It was reported that a decision on the direction of Museum and Arts Strategic Planning for the future was expected shortly and further information on the Museum Service would be available on the Museum website in due course.

RESOLVED that a further update on this matter be provided at the next meeting of the Committee.

**5. WESTBURY MANOR/ASHCROFT ARTS CENTRE PARTNERSHIP PROJECT - 'THE WRITINGS ON THE WALL'**

The Committee received a short video presentation of a recent project held in partnership with Interg8 dance and the Ashcroft Arts Centre entitled 'The Writings on the Wall'. The project achieved the interest of 980 people of all ages in one day.

RESOLVED that the Community Curator, Integ8 dance, the Ashcroft Arts Centre and all those involved in the event be thanked for their contribution towards a successful partnership project.

**6. DATE OF NEXT MEETING**

RESOLVED that the date of the next meeting of the Fareham Museum Joint Management Committee will be held on Thursday, 23 September 2010 at 10am in Westbury Manor Museum.

*(The meeting started at 10.00am  
and ended at 10.50am)*